

Executive Committee Meeting Danube Civil Society Forum

9-10 December 2015

Venue WWF office, Ottakringer Straße 114-116, 1160 Vienna

Resolution Minutes

Participants

Stefan August Lütgenau	Carmen Stadelhofer	Daniela Stojkovic
Irene Lucius	Iva Taralezhkova	Igor Studennikov
Simon Vrečar	Vanesa Gödölleová	Laura Szitár

Not present with notice

Gábor Schneider

Stefan August Lütgenau greets the participating Executive Committee members.

As Executive Committee members are present, the quorum is met.

Agenda was sent out and received in due time.

The Executive Committee agrees unanimously on the agenda.

The program of the DCSF was adjusted due to some other commitments on days of the meeting.

09 November 2015 16:00- 18:00

2nd Participation Day in Ulm 2015:

- Report from Carmen Stadelhofer including the number of participants, results of working groups, number of speakers, and overall feedback from participants;
- Carmen Stadelhofer suggested to provide some participants a full costs coverage in 2016;
- Registration of participants on the danube.strategy.eu website was working well;
- Executive Committee members shared information about Participation Day on their national level;
- Executive Committee members discussed the importance of National Hearings and their yearly attendance in each state. Daniela Stojkovic suggested creating common guidelines on the organization and structure of National Hearings.

Recommendations for 2016:

- In time information sharing regarding the organization of workshops, exhibition space, and speakers presenting ;
- Create result oriented Participation Day and make use of already recognized documents (Eisenstadt Declaration and Ulm Resolution);
- Engage local authorities in the programme;

- Guidelines for application procedure must be shared in advance (reimbursement rules, application rules);

3rd Participation Day in Bratislava 2016:

- 2 – 3 November 2016 the partners:

The Plenipotentiary for Civil Society of the Government of Slovakia, the Foster Europe Foundation, the Danube Civil Society Forum, the EUSDR Priority Area Coordinator 10, Institutional Capacity, and the EU financed project LADDER;

- Participation Day will merge LADDER (ALDA) project special initiative, conference of the Plenipotentiary for Civil Society of the Government on sustainable development, and Participation Day conference;
- Participation Day will be 1 and half daylong event;
- Participation Day will include an exhibition space for 1 and half day;
- First part (2, November 2016) will present a joint, multi-module conference on Resilient, Sustainable Development;
- Second part (3, November 2016) will be devoted to the governance aspect of Resilient, Sustainable Development exclusively;
- Financial support is available for venue (including security, conference utilities, conference hostesses, technical equipment), speakers-experts, meals, possibly local transport to and from the hotel to and from the venue;
- No financial support is yet available for travel cost and accommodation costs. This type of the costs can be only covered for speakers-experts and selected participants;
- Opening/Closing speakers to be invited: President of Slovakia Mr. Andrej Kiska, and Director Horizontal Policies and Networks, Committee of the Regions Mr. Thomas Wobben.

Report from Stefan August Lütgenau on 4th Annual Forum of the EUSDR:

- 4th Annual Forum heard the results of Participation Day in the main plenary as well as Participation Day was presented in the Exhibition Area;
- Participation Day was supported by city of Ulm and Baden Württemberg;
- DG REGIO supported the idea of holding 3rd Participation Day in 2016.

Report from Stefan August Lütgenau on 3rd GA of the DCSF in Ulm:

- DCSF submitted the amended statues, resolution minutes and financial report to the official authorities in Austria translated into German language as required;
- Official stamp of the DCSF will be ordered.

10 November 2015 9:30-13:00

Working plan of the DCSF 2016/2017 & Discussion on projects ideas and possible funding instruments for the DCSF:

- Become a stronger partner in the EUSDR- Group leader Iva Taralezhkova
 - Participating in the EUSDR Action Plan,
 - Organizing National Hearings,
 - Establishing and strengthening working relations with national coordinators,
 - Elaborating standards, addressing recommendations for civil participation in the EUSDR.
- Institutional development of the network- Group leader Simon Vrečar
 - Membership,
 - Communication (EC, internal, external) and cooperation amid members.
- Financial sustainability- Group leader Igor Studennikov
 - Membership fees,
 - Donation from members,
 - Consultancy services/ Advice giving,
 - EUSDR Governance strategy,
 - EU Commission Grant,
 - Central European Initiative, Regional Cooperation Council in Sarajevo, Visegrad Fund, World Bank,
 - Including the idea of the SDGs Charles Stewart Mott Foundation (<http://www.mott.org/FundingInterests/programs/civilsociety/europe>).

Working Groups of the DCSF:

Foster Europe shared the resolution minutes and other information regarding all working groups with DCSF members as well as on the official website. Delayed working group report will be updated as soon as received by the administration office.

Action Plan of the EUSDR:

Executive Committee members discussed how to influence and take active part on forming and development of the Action Plan of the EUSDR. Committee defined tools that could assure the presence of participative element in the strategy. These tools are National Hearing in each country, followed by Participation Day and internet open consultations.

Determination of individual tasks of the EC members

- Stefan August Lütgenau will deliver a draft paper on general position on participation in the Danube macro-regional strategy (1st week of January);
- Stefan August Lütgenau together with PA10 will deliver a draft paper on recommendations to the Action Plan on participation in the Danube macro-regional strategy; DCSF Committee and PA10 will submit their comments to the draft paper (1st week of January);
- Stefan August Lütgenau together with PA10 will deliver a draft advocacy plan for the Action Plan of the Danube macro-regional strategy (1st week of January);
- Executive Committee members will receive these documents and will be asked to add, and comment on their content; Draft paper on recommendations and general position on participation in the Danube macro-regional strategy will be shared with all DCSF members;
- DCSF will request the evaluation procedure how PACs will be restructured;
- Foster Europe will produce calendar of events, this will be edited by other DCSF members(mid December 2015);
- Foster Europe will share two hypothetical DCSF annual budgets needed to support DCSF activities (mid December 2015);
- Iva Taralezhkova responsible for the point *Become a stronger partner in EUSDR* supported by Irene Lucius and Daniela Stojkovic will share a draft document within the internal group by 1st week of January 2016, Iva Taralezhkova will further organize a skype call with the internal group to discuss amendments by 1st half of January 2016, documented will be shared with Executive Committee and by the end of January 2016 a joined Executive Committee Meeting will adopt the document;
- Simon Vrečar responsible for the point *Institutional development of the network* supported by Iva Taralezhkova, Daniela Stojkovic and Carmen Stadelhofer will share a draft document within the internal group by 1st week of January 2016, Simon Vrečar will further organize a skype call with the internal group to discuss amendments by 1st half of January 2016, documented will be shared with Executive Committee and by the end of January 2016 a joined Executive Committee Meeting will adopt the document;
- Igor Studennikov responsible for the point *Financial sustainability*, supported by Simon Vrečar will share a draft document within the internal group by 1st week of January 2016, Igor Studennikov will further organize a skype call with the internal group to discuss amendments by 1st half of January 2016, documented will be shared with Executive Committee and by the end of January 2016 a joined Executive Committee Meeting will adopt the document;
- Gábor Schneider is invited to join any of the working groups and support their work.

Executive Committee meetings:

Online Skype Meeting: 26 January 2016 10:00 CET

Personal Meeting: second half of March 2016 in Sofia, Bulgaria tbc.